

Leaders/Adults/ Rovers & Venturers

KIWI WOGGLE 2017 HANDBOOK



Host District: D'Aguilar Range Scout District

Location: Woodford Showgrounds Theme: "Town & Country"

Dates: 14th – 17th April 2017

KIWI WOGGLE is a Scout Patrol Competition Camp judged on Scout Section Camping Standards and the Scouts Code. Different Scout Districts annually host this annual event over the Easter 4 Day Long Weekend.

Patrols from all areas are invited to compete for the Kiwi Woggle (1st Place) and the Kiwi Trophy (2nd Place). Inexperienced patrols are welcome to attend without the pressures of being a competition Patrol.

Leaders/Adults/Rovers and Venturers are welcome to come and camp. We ask that if you are camping at Kiwi Woggle that become involved and help out on an activity base, catering etc. Expression of Interest for select roles is available to send in with your Registration Form.



LEADERS/ADULT HELPERS/ROVERS/VENTURERS REGISTRATION:

- All Leaders/Adult Helpers/Rovers/Venturers must complete a Registration Form
- If you are over the age of 18 years you must hold a Blue Card registered with Scouts Queensland.
- If you are over 18 and you do not have a Blue Card or it is not linked to Scouts Australia please speak to your Group Leader for an application.
- Leaders/Adult Helpers/Rovers/Venturers can nominate to be catered for (Breakfast, Lunch & Dinner) at this camp by purchasing a Meal Wristband on their Registration Form. BYO Mess Kit
- We will not be catering for any special dietary requirements – sorry.
- If you are self-catering you can nominate on your registration form if you would like to pre-order and pay for extra bread, milk and ice that can be collected from the QM store at nominated times.
- There will be no self-catering in the Venturer Sub Camp.

Leaders/Adult Helpers/Rovers/Venturers Camp Cost:

Camping Fee	\$30.00 per person	Includes Kiwi Woggle Camp Badge
Catering – Meal Wristband	\$40.00 per person	Catering for whole weekend
Bread/Milk/Ice	As per registration form	Please indicate quantity required

ARRIVAL: From 7:30am Friday 14/4/2017

- On arrival vehicles with Patrol Camp Equipment will be directed by the Parking Marshal to a designated area.
- All other camping vehicles will be directed to a nominated area.
- For parents dropping of Youth members only - the Parking Marshal will direct the vehicle to a Drop and Go parking area that will be located near front entrance.

LEADER / ADULTS CHECK-IN:

On arrival ALL Leaders AND Adults are required to check-in at the Main Activities Centre (The Hub) BEFORE unloading vehicles.

- Leaders will receive the following information at check-in after confirmation of details
 - Camp Arm Band to wear throughout the camp
 - Catering Arm Band (if nominated & paid for on registration)
 - Scout Patrol Sub Camp Map/s (if attached to a Patrol/s camping at Kiwi Woggle)
 - Directions to Patrol Camp unloading area per Sub Camp
 - Kiwi Woggle Site Map with Leader/Adult Camping Sub Camp highlighted
 - Invitation to attend Fridays Kiwi Woggle FREE LUNCH Information Meeting
 - Invitation to attend Friday Nights Meet & Greet Session with other Leaders/Adults
 - Activity Orientation Session information
 - Catering and Kiwi Café opening times
 - Kiwi Woggle Program Overview



Once Patrol's and Scout Leaders/Adults are checked in - vehicles with Patrol Camp Equipment will be directed to a Sub Camp unloading area. Please be quick when unloading so traffic can flow.

Once all gear is unloaded Patrols are to start setting up camp in allocated Sub Camp. See Scout Patrol Kiwi Woggle Handbook for more information about Patrol Camp Information.

ROVERS/VENTURERS CHECK-IN:

On arrival ALL Rovers/Venturers are required to check-in at the Main Activities Centre (The Hub) BEFORE setting up camp.

Please ensure you bring the following items to check-in

- Venturers & Rovers are required to submit a signed C4 (Signed Permission Form)
- Venturers & Rovers are required to submit a signed A73 (Signed Publicity Authorisation Form)

- Will receive the following information at check-in after confirmation of details
 - Camp Arm Band to wear throughout the camp
 - Catering Arm Band (if nominated & paid for on registration)
 - Medical Alert Armbands for any Venturer/Rover that has a medical condition
 - Kiwi Woggle Site Map
 - Directions to Rover/Venturer Camp
 - Invitation to attend Fridays Kiwi Woggle FREE LUNCH Information Meeting
 - Rovers - Invitation to attend Friday Nights Meet & Greet Session with other Leaders/Adults
 - Venturers - Invitation to attend Friday Nights Meet & Greet Session with Venturer Sub Camp
 - Activity Orientation Session information
 - Catering and Kiwi Café opening times
 - Kiwi Woggle Program Overview



SUB-CAMPS:

At Kiwi Woggle 2017 there will be a number of Sub Camps. There will be up to 4 x Sub Camps for Scout Patrols, , 1 x Leader/Adult Sub Camp, and 1 x Venturer Sub-Camp.

SCOUTS SUB CAMPS

- Scout Patrols will camp individually in a Scout Sub Camp.
- Scout Sub Camps will be allocated a Sub Camp Leader and assistants.
 - The Sub Camp Leaders role is to work with Patrol Leaders to identify risks, issues and problems and help rectify at the earliest opportunity.
 - Non-Competition Patrols will receive assistance and guidance when necessary by the Sub Camp Leader.
 - Scout Leaders are requested not to assist any patrol in any way during the competition. SL's are required to check-in with the Sub-Camp Leader prior to entering any Patrol Sub Camps.
 - Sub Camp Leaders will run Sub Camp Parades morning and afternoon at designated times – this is where Patrol Leaders and Scouts will receive any notices.
 - Sub Camp Leaders will organise Sub Camp Activities as per Kiwi Woggle Scout Camp Program
 - Sub Camp Leaders will be distributing medication as required on C4 Permission Forms
 - In regards to any medication that is not self-administered the Sub Camp Leader will co-ordinate with the youth to ensure medication is taken.

VENTURER SUB CAMP

- Venturers will be camping as a group in individual tents in the Venturer Sub Camp
- Venturer Sub Camp will be allocated a Sub Camp Leader
 - The Sub Camp Leaders role is to work with Venturers to identify risks, issues and problems and help rectify at the earliest opportunity.
 - Even though the Venturers are not competing in the competition and camping as a group it is still expected that camping standards are high.
 - The Sub Camp Leader will run a morning parade and an afternoon catch-up session at a designated time and place to report any notices or changes to the program or activity rosters
 - In regards to any medication that is not self-administered the Sub Camp Leader will co-ordinate with the youth to ensure medication is taken.
 - Two Venturer Youth from D'Aguilar Range District are representing the Venturers on the Kiwi Woggle 2017 D'Aguilar Range Executive Committee. They will also be programing evening activities for the Venturers throughout the camp with the support of the Sub Camp Leader.

ROVERS SUB CAMP

- Rovers Sub Camp will be located off site at the Woodford Scout Den (5minute drive to Showgrounds)
- Rovers do have an option of staying on site if preferred.
- D'Aguilar Range Rover Adviser will be available to Rovers for any concerns

LEADERS / ADULTS SUB CAMP

- Leaders/Adults Sub Camp will be on-site
- Leaders/Adults will not be supervised by a Sub Camp Leader
- No Youth will be allowed in Leaders/Adults Sub Camp



KIWI WOGGLE FREE LUNCH INFORMATION MEETING

All Leaders/Adults/Rovers and Venturers are invited to attend Friday's Free Lunch in the Mess Hall. Please bring a Mess Kit.

- During lunch there will be an opportunity for all Leaders/Adults/Rovers and Venturers to assign themselves to activity bases over the weekend (if they haven't already received a role prior to camp).

Adult/Leader Roles:

- Each Leader/Adult will nominate or be nominated to provide assistance to the camp program
- Roles/Duties will be allocated at the Leaders Meeting after Opening Parade unless allocated prior to the camp.
- Leaders will be overseen by the LIC of the Activity, the Kiwi Woggle Admin Team and Camp Chief.

Venturer Scout & Rover Scout Roles:

- They are to provide assistance to the camp program as directed
- They will be allocated a role/duty/task on all 4 days of the camp.
- They will be monitored by the Venturer Sub Camp Leader and the LIC of the Activity
- They are to follow the Scout Law & Promise at all times. Venturers that attend Kiwi Woggle are expected to provide Service to the Movement by being assigned to various roles/activities supporting the Scout section over the 4 day competition weekend under the supervision of a Leader.
- Venturers can submit to their Unit Council that they propose to complete their Service Tape at Kiwi Woggle.

ACTIVITY ORIENTATION SESSION

- Kiwi Woggle ActivityBase LIC's will be holding an Orientation Session on Friday afternoon
- This meeting will detail the roles that Leaders/Adults/Rovers and Venturers will be doing over the weekend
- A roster for that Activity Base will be available at this meeting.

Some of the Activity Bases that will require Leaders/Adults/Rovers and Venturers support are - Initiative Bases, Country Shed Activities Base, Navigation Wide Game Base, Sub Camp Leaders & Assistants, Catering, QM Store, Café, Welfare, First Aid, Geocaching + lots more.

OFFSITE/ONSITE ACTIVITIES

Over the course of the camp Scout Patrols will be moving between activity bases. All activity bases are onsite except one. This offsite activity is a Scout Wide Game that will take the Scouts exploring through the township of Woodford looking for the 'Archer Brothers'. Activities will run from 8am – 4.30pm.

To ensure the Scouts start on time, please ensure you are at your allocated activity at the required time as per the LIC instructions.

It is recommend that you carry a day pack large enough to hold a water bottle, morning/afternoon tea, lunch (if required), hat, notebook & pen, sunscreen, insect repellent and personal medications i.e. Asthma Puffers, Epi-pens and personal first aid kit.

ACTIVITY EQUIPMENT SCOUT PATROLS NEED TO BRING

- One Compass per Patrol + Pen & Notebook



FRIDAY EVENING'S MEET & GREET

Leaders/Adults/Rovers

- All Leaders/Adults/Rovers are welcome to attend the Kiwi Woggle Meet & Greet
- Meet & Greet will be held at the Footy Club 'Dry' Bar.
- Nibbles & Drinks will be provided by the Host District

Venturers

- All Venturers are welcome to attend the Venturers Only Kiwi Woggle Meet & Greet.
- Meet & Greet will be on the field next to Venturer Sub Camp.
- Nibbles & Drinks will be provided by the Host District

MEETINGS/PARADES/NOTICES:

Opening Parade:	9:00am Friday 14/04/2017
Kiwi Woggle Leaders Meeting:	11:30am Friday 14/4/2017
Activity Orientation Session:	2:30pm Friday 14/2/2017
Sub Camp Skit Try Outs:	7:30pm Friday 14/4/2017
Meet & Greet Sessions:	8:00pm Friday 14/2/2017
Camp Cabaret (instead of Campfire):	6:30pm Sunday 16/4/2017
Bush Dance (after Cabaret):	8:00pm Sunday 16/4/2017
Scouts Own (whole camp):	7:30am Easter Sunday 16/4/2017
Closing Parade:	9:00 am Monday 17/4/2017
Departure:	After 10:30am 17/4/2017 transport will be permitted into the Patrol Sub Camps to collect Patrol camp equipment.
Sub Camp Parades:	Morning & Afternoon Parades to be held Saturday & Sunday (No sub camp parades for Leaders/Adults)

GENERAL INFORMATION

NOTICES

Notices will be printed and put on display on the Main Activities Centre (The Hub) Notice Board. Please ensure you check it periodically throughout the day to keep up to date.

SUB CAMP NOTICES

Sub Camp Leaders will need to check into the Main Activities Centre (The Hub) at morning tea and afternoon tea to receive Sub Camp Leaders 'Forget Me Knot' Notices for their Sub Camp. Plus also give updates about the Sub Camp to the Admin Team in the Hub.

COOKING/FIRES:

- Gas cooking only - No fires allowed

GARBAGE:

- All campsites must have enclosed garbage bins. Garbage collection points will be shown on the Site map.

FIRST AID: (as per Camping Standards)

- All members of the patrol must carry a Personal First Aid Kit
- Each patrol must have a Patrol First Aid Kit

First Aid Treatment Centre will also be available next to the Main Activities Centre (The Hub)

- All accidents/injuries must be reported to Sub Camp Leader, Activity Leader, Administration or Camp Chief immediately
- If an emergency call 000 then advise Sub Camp Leader, Administration or Camp Chief
- All first aid given MUST be documented
- Incident Report Forms F18 will be available at the Main Activities Centre and Admin

WELFARE: A Welfare Leader will be available at the First Aid tent for any youth requiring support.

WATER: Water is available from designated taps – see site map.

SHOWERS/TOILETS:

- Toilet / hot and cold showers will be available to all youth
- Adults will have separate toilet & hot & cold shower block to the youth.
- Please conserve water when showering – thongs/water shoes when showering
- Please keep toilets and showers clean. Any concerns please see Sub Camp Leader or Admin

EMERGENCY/ EVACUATION PROCEDURES

- All Youth Members are to follow the directions of Sub Camp/Activity Leaders if there is an emergency.
- Evacuation meeting points will be allocated on the site map.
- If a parent needs to contact a Youth Member due to an emergency at home, the youth member will be notified by the Leader in Charge of the Activity / Sub Camp Leader or Scout Leader.

RESTRICTED AREAS:

Areas will be nominated on the Kiwi Woggle Campsite Map

ANIMALS:

No dogs, cats, birds or other domestic animals are allowed onsite.

SECURITY:

Woodford is a safe town but there will be camp security at Kiwi Woggle including onsite CCTV

- The Rover Crew has been allocated the Camp Security during the camp under the guidance of the Camp Chief and Rover Crew Adviser
- All Youth/Leader/Adult must follow the directions of security staff at all times
- Any difficulties/problems in Sub Camps /Activities need to be reported to the LIC
- Parents or Laypersons wishing to visit youth members must sign in on arrival with Administration.
- All movements on and off site by youth must be part of an activity and recorded.
- No Youth Member (excluding Rovers) may leave the site (unless part of an activity) without special permission by Camp Chief and a leave pass.
- Rovers/Leaders/Adults must sign out and in if they leave the camp grounds.

CAMP DRESS STANDARDS:

As a youth movement Leaders/Adults/Rovers and Venturers set a standard for younger youth members to follow. Please ensure that you follow the Camp Dress Standards.

<ul style="list-style-type: none">ü Broad Brimmed Hatü Caps only at night <p>This includes all Youth/Leaders/Adults/Rovers</p>	<ul style="list-style-type: none">ü Sleeved and collared shirts onlyü NO inappropriate slogans on shirtsü Long shorts/pants/shortsü No short-shorts or leggingsü Sunglasses (optional)ü Enclosed Shoes	<ul style="list-style-type: none">ü Scout Uniform (Shirt & Scarf) to be worn to the Opening & Closing Paradeü Scout Scarf & Woggle is to be worn with a collared shirt for Offsite activity
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CAMP BEHAVIOUR:

As a youth movement, Leaders/Adults/Rovers and Venturers LEAD BY EXAMPLE. Please ensure that you follow the Camp Behaviour Code (See the Scout Law).

Any Youth/Leader/Adult found not to be following the Scout Law whilst on camp may be reported to Welfare or the Camp Chief for further action.

KIWI WOGGLE COMPETITION JUDGING: The Judge's decision is final.

Scouts are also asked to follow the "The Scouts Code" - Good Scouting Standards, Friendship, Good Sportsmanship, Teamwork, Camping Expertise and Patrol Participation.

- Please support your Patrol by providing them a copy of the [Scout Section Camping Standards 2014](#) Booklet from the Scouts Queensland Website and a copy of the [Kiwi Woggle 2017 Scout Patrol Handbook](#).

Each Competition Patrol will be judged on the following

- Overall Presentation:
 - ü Layouts,
 - ü Facilities and workability
 - ü First Aid
- Camp Safety:
 - ü Facilities
 - ü Construction
 - ü Fire Prevention
 - ü Equipment, Storage and Maintenance
- Hygiene:
 - ü Cleanliness – Camp and Personal
 - ü Catering, Menus, Meal Presentation
 - ü Cooking Facilities
 - ü Spare Time and Wet Weather Provisions
- Morale and Activities:
 - ü Patrolmanship, Sportsmanship
 - ü Patrol Identification
 - ü Good Turns, Friendliness, Attitude
 - ü Mandatory Activities, Other Activities.

'TOWN & COUNTRY' THEMED PATROL DINNER WITH SPECIAL GUEST LEADER – to be held Saturday Night

- Patrols will be inviting a Leader to a Special 'Town & Country' themed dinner in their Patrol Camp
- The Leader invited by the Patrol WILL be judging the Patrols menu choice, meal preparation, presentation, quality, grace and clean up.
- If you are invited and have accepted please visit the Main Activities Centre (The Hub) and receive a Themed Dinner Judging Sheet and instructions prior to the dinner. After dinner please return the completed form to Admin.

CATERING/FOOD



- **SELF-CATERING** If you are self-catering you can nominate on your registration form if you would like to pre-order and pay for extra bread, milk and ice that can be collected from the QM store at nominated times. There is a Woolworths, IGA and a bakery in Woodford to restock supplies if required.
- **PREPAID CATERING – MEAL WRISTBAND**
Breakfast/Lunch/Dinner will be served in the Camp Mess Hall. Leaders/Adults/Rovers/Venturers that have prepaid will receive meal catering session times on Check In.

No morning tea or afternoon tea will be catered for. Please self-cater or take advantage of the Kiwi Café that will be onsite.

- **PROPOSED 'CATERED CAMP MENU'** **this menu is subject to change without notice*



Please note that we will NOT be catering for Leaders/Adults/Rovers/Venturers with Special Dietary Requirements

Meal	Friday	Saturday	Sunday	Monday
Breakfast	n/a	Assorted Cereals Toast & condiments Sausages & Scrambled Eggs Tea/coffee/juice	Assorted Cereals Toast & condiments Bacon, Egg & Cheese Muffins Tea/coffee/juice	Assorted Cereals Toast & condiments Sausages, Fried Tomatoes & Scrambled Eggs Tea/coffee/juice
Lunch	Assorted Sandwiches/Wraps & Fruit	Cold meat, Tossed salad, Potato salad & coleslaw Bread roll	Hot Dogs & Chips Fruit	n/a
Dinner	Grilled/Crumbed Fish & Chips Coleslaw Bread roll	Silverside, Boiled Potatoes, Honey Carrots, Beans & White Sauce	Roast Chicken Baked Potato Baked Sweet Potato, Peas & Gravy	n/a
Supper/Dessert	Apple Crumble & Custard	Chocolate Cake & Cream	Fruit Platter with Jelly & Custard	n/a

KIWI CAFÉ: A café will be available onsite to purchase snacks only. This Café is available to all sections.

- Cash Only – No Eftpos
- Open for morning tea & afternoon tea.
- The Café will be open in the Morning during breakfast time for Coffee & Tea only.
- Opening hours will be displayed.
- Available for purchase will be - Fruit, Cakes, Lollies and Chips + cold & hot drinks
- Scout section will not be allowed to purchase coffee



We look forward to receiving your registration to attend **KIWI WOGGLE 2017** **D'Aguilar Range District**

Please email your Registration Form & Expression of Interest Form to:



kiwiwoggle@qldhq.scouts.com.au

Or Post to

Kiwi Woggle 2017 c/- Ann McHenry
1576 Gympie Road, Carseldine QLD 4034

Camp Fee Payments can be made by Cheque or
Direct Deposit BSB 034-036 Account No. 35-5829

Remember to LIKE our Kiwi Woggle 2017 Facebook
Page for regular updates and the opportunity to
place orders for Kiwi Woggle 2017 Souvenirs!!

We look forward to seeing you there!

Any questions please email our admin team

kiwiwoggle@ozscouts.com

For more information about the program and Scout Section Camping please download the Scout Patrol
Kiwi Woogle 2017 Handbook.